

Information for Student Route Visa holders Your responsibilities and Istituto Marangoni's reporting duties.

As a Student Route visa holder, you are bound by certain responsibilities under the conditions of your visa.

These responsibilities include but are not limited to;

Providing the following documents at face to face registration:

- Passport,
- Stamped Entry Clearance Visa (ECV) or other proof of entry,
- Biometric Residence Permit (BRP) or digital evidence of your immigration status where this has been issued,
- UK address and permanent address in your home country of residence,
- personal email address,
- phone number.

You must keep us informed of your up-to-date UK contact details (mobile number, UK residential address, and personal email). You should notify us within 7 days of any change in your contact details taking place.

If you update your passport during the period you are studying with us, we expect you to provide us with the updated copy when available.

We expect you to respond promptly to any communication from the admissions office, visa compliance team, student services or any other element of the School, particularly when you are contacted about your immigration status or matters relating to your studies. We also expect that you check your School email account regularly as this will be our primary point of contact with you.

Re-enrolling promptly for your course each academic year (when applicable) with our Student and Academic Services team.

Show a commitment to, and full engagement with your studies, ensuring that you meet the progression and attendance requirements without significant gaps or absences.

Adhering to the policies and regulations applicable during your studies. This includes policies and regulations covering study suspensions, attendance and engagement, deferrals or withdrawing from your course.

In the case of visa cancellation for any reason, providing us with evidence of your departure from the UK or (where applicable) applying for an alternative visa to remain in the UK.

Promptly inform us and the UKVI of any errors on your ECV or BRP, reporting the error to UKVI (<https://www.gov.uk/biometric-residence-permits/report-problem>). Errors on digital permissions should also be reported to us and UKVI (<https://www.gov.uk/view-prove-immigration-status>).

Taking quick action to report the loss or theft of your BRP should this happen. You will need to inform us and the UKVI (<https://www.gov.uk/biometric-residence-permits/loststolen-damaged>). We then expect you to provide us with a copy of your updated permission when issued.

As a licenced Student Route sponsor, Istituto Marangoni is obliged to:

- Ensure that you possess the correct immigration permission to study with us.
- Restrict enrollment to courses for individuals who are unable to demonstrate the correct immigration permission to study.
- Maintain up-to-date records of your immigration status documentation and your UK contact details throughout the entire duration of your study relationship with us.
- Monitor your attendance, engagement and progression as per our policy with reports being submitted to UKVI where required.
- Notifying UKVI of any changes in your student status, including suspension of studies, withdrawal (leading to visa cancellation), your late arrival to the UK, starting a work placement, making changes to work placement arrangements, changes to your course and finishing your course earlier than expected according to your CAS.
- Reporting to UKVI where we have reason to believe that you are breaking the law or breaching the conditions of your visa.
- Reporting to UKVI when you successfully complete your course to confirm your eligibility for a Graduate Route (if applicable to your level of study)

We will also verify any documentation you provide us with using an external verification company and save those verified documents on our system to meet our documentation retention requirements to the UKVI.

Please do note that all of this advice is based on how the Immigration Rules currently stand and is subject to change. If you require further information or wish to meet the team to discuss anything in relation to your visa status or Graduate Route application, please do not hesitate to contact us at visa.london@istitutomarangoni.com and we will be happy to assist.